



## Bremer Schiffsmeldedienst

Bremer Schiffsmeldedienst · Kapt. P. Langbein e.K.  
Überseetor 20 · 28217 Bremen

### Info for the Captain

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Bremen, May 2015

### National Single Window – Change of Reporting Formalities in German Ports

Dear Captain,

The change of the reporting formalities (start date 27.05.2015) for your vessel bound for a port in Germany occurs changes in the your work flow on board.

The background for the official change is the regulation 2010/65 of the European Community which requires some more data from your vessel.

In the future you will receive a **VISIT-ID** (one for each call in a German port) or a **TRANSIT-ID** if you intend to transit through the Kielcanal without departing from or calling a German port.

For the fulfillment of the new requirements we will support you with an outstanding assistance as follows:

1. Use of our tailor-made software **EU-NOAD** (**EU**ropean **NO**tification **O**f **A**rrival and **D**eparture) or
2. Use of our tailor-made EU-NOAD **Excel-Workbook**.

To 1. To simplify the formalities we are offering the new software called **EU-NOAD** which could be used at this moment for the call in a port/Kielcanal transit in Germany. In due course it will be updated for the use of the notification of your vessel in other ports in the European Community as well. The advantages are:

- Free of charge installation on PC and Laptop,
- Facilities to arrange im- and export to already existing Excel-sheets in use on board (für several reporting classes),
- Preselection of several details to reduce the work (ships type, Dangerous Goods etc.),
- Encryption of the data on board before sending process starts to meet the utmost data protection,
- Reduction of communication costs by minimized size of the attachment to be sent by email,
- Download of the software, the installation guide and the handbook by the links: [www.eunoad.com](http://www.eunoad.com), [www.bsmd.de](http://www.bsmd.de) or on the webseite of your agency.
  - If you prefer other methods for the delivery of the software (USB-stick, CD), please contact your agency or our company directly (24/7/365):
  - [report@bsmd.de](mailto:report@bsmd.de) or
  - [sales@herberg-engineering.com](mailto:sales@herberg-engineering.com).
  - In addition to the notification for the ports in Germany the manufacturer of the software „Herberg Engineering“ offers other (chargeable) modules to notify your vessel in the ports of the USA (e-NOAD) and in Singapore (EPAN).

To 2. If it is impossible for you to use the software for the notification we provide the attached EU-NOAD Excel-workbook (also designed by Master Mariners) to help you meeting the reporting requirements:

- Comprehensive set of all required data for the ports in Germany,
- Facilities to arrange im- and export to already existing Excel-sheets in use on board.



**Member of the ISRA**

(International Ship Reporters Association)

**Member of the IHMA**

(International Harbour Masters Association)

**Bankverbindung:**

IBAN: DE68 2905 0101 0001 1515 62

BIC: SBREDE22



**Bremer  
Schiffsmeldedienst**

Required Reports and Deadlines:

<u>EU-NOAD reporting type</u>	<u>Reporting deadline</u>	<u>Reporting class</u>	<u>EU-NOAD page</u>
Pre-Arrival-Notification	72h before arrival If the voyage time is shorter than 72h, the notification has to be sent as soon as all the information are available	VISIT or TRANSIT	2
		72 hrs in advance notification (PRE72H)	6
	24h before arrival If the voyage time is shorter than 24h, the notification has to be sent as soon as all the information are available	Bunker fuel on arrival (BKRA)	3
		Cargo (LADG)	6
		Crew list	4
		Dangerous Cargo Notification	7
		Draught on arrival (TIEFA)	3
		General information (INFO)	6
		Immigration Notification (BPOL)	4
		Maritime Declaration of Health (MHD)	4
		Name	6
		NOA_NOD	2
		Passenger list	4
		Persons on board upon arrival (PoBA)	3
		Security Notification (SEC)	5
		Services on ship (SERV)	6
Ship details (STAT)	2		
Towage on arrival – tug and tow (TOWA)	3		
Waste Notification (WAS)	6		
Arrival-Notification	Directly after arrival	Actual time of arrival (ATA)	3
Pre-Departure-Notification	Before departure	Bunker fuel on departure (BKRD)	8
		Dangerous Cargo Notification	7
		Draught on departure (TIEFD)	8
		Persons on board upon departure (PoBD)	8
Departure-Notification	Directly after departure	Towage on departure – tug and tow (TOWD)	8
		Actual time of departure (ATD)	8

For every report sent via the EU-NOAD software or the EU-NOAD Excel-workbook you will receive a receipt. After the successful transmission to the state-owned „National Single Window“ you will also receive a receipt containing the VISIT-ID or TRANSIT-ID. If errors in the notification occur you will receive a „violation list“ to revise the errors. If we detect a missing information you will receive a message to add the required data. Your agent will be updated accordingly.  
Additional information to the formalities and the procedures you will find in the ‚EU-NOAD-Manual‘.

If you have any further queries, please do not hesitate to contact us.

Yours faithfully

Bremer Schiffsmeldedienst  
Kapt. P.Langbein e.K.  
sgd. Peter Langbein